

City of Newport Beach - Building Department

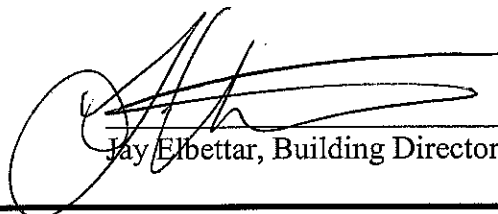
ADMINISTRATIVE POLICY

Effective Date	Subject	Policy No.
July 3, 2000 Revised: January 29, 2004	Locating Property Corners	ADM 305.5(1)

Due to problems we have encountered relating to inaccurate surveys and the impact that they have on a project when not discovered early, it is necessary to establish the following policy:

It is the policy of the Newport Beach Building Department that all property corners shall be located on the site by a licensed surveyor and permanent monuments set prior to any grading for new construction. These corner locations to be marked by a permanent monument showing the surveyor's license number

Proof that "Corner Record" or "Record of Survey" is submitted to the County of Orange shall be provided to the field inspector before any foundation inspection is made. This proof shall be in the form of the wet signed transmittal provided by the County of Orange when the survey was submitted, and a copy of the stamped and wet signed survey document that was submitted.


Jay Elbetta, Building Director